

VOLUNTEER OPPORTUNITIES

Are you interested in developing leadership abilities? As a member of the Butler-Warren Association of Realtors® you can develop your leadership skills by volunteering to serve on a Board Committee. As is stated in the Association's Policies & Procedures, committee involvement is a requirement of serving on the Board of Directors.

BYLAWS/GOVERNANCE – Reviews Association Bylaws and makes recommended changes to the Board of Directors prior to membership approval. Meets as needed

BUILDING – Part of a search group for finding new office space. Meets as needed.

COMMUNITY OUTREACH – NEW COMMITTEE! This group provides and promotes programs, projects, activities and events that benefit and help shape the community in relevant, impactful means with emphasis on real estate and enhancing the REALTOR® image. Engage the Association with the community. Fundraise for the benefit of charitable/community organizations. Provide investment and involvement opportunities and programs that incorporate and support OAR/NAR Core Standards. Meets as needed.

EDUCATION - Provide and promote professional development and educational programs and opportunities that serve to keep the members abreast of changes in the industry, are of significant members' interest, and increase members' knowledge and professionalism. Provide continuing education courses with quality instructors. Incorporate, publicize and support OAR and NAR professional development and educational programs. Meets 3-4 times per year.

ELECTION AND REVIEW – Develop a slate of candidates to fill vacancies on the Board of Directors that will be voted on by the general membership. Meets 1-3 times annually.

ENTERTAINMENT – Plan and coordinate social functions for membership. May include Golf Outings, Expos, Holiday Parties, and coordinate food/beverages for other BWAOR Meetings. May meet up to 12 times annually.

FINANCE - Review the day to day expenditures of the Board, to prepare an annual budget for the following year, to oversee and make recommendations on investment strategies for Board assets. Work with staff and Association's Accountant to meet NAR Core Standards for Financial Review Criteria. Meets approximately 4-6 times annually.

HOUSING OPPORTUNITIES – Inform and assist the membership in their understanding and responsibilities of equal professional service in the availability, representation, advertisement, sale or rental of real property. Create a positive public position for the Board and REALTORS® in the fields of civil rights and equal housing opportunity. Be an advocate for Smart Growth and development as well as affordable housing. Conduct at least one Butler-Warren Association Membership activity or educational program per year on any of the committee's said objectives. Heighten community investment through organizing human resources (i.e., assisting in a Habitat for Humanity build, etc.) or fundraising for the benefit of local charitable/community organizations. Meets 5-8 times annually.

MEMBERSHIP SERVICES - Seek out and encourage membership for all qualified persons in all classes of membership, encourage participation of members in all activities of the Board, and recognize outstanding Board members. Identify and explore potential membership services and promotes such services. Coordinate all awards programs and conduct an Affiliate drive. Conducts new member orientations in conjunction with staff. Meets 6-8 times per year.

PROFESSIONAL STANDARDS - Educate members about the Code of Ethics, arbitrate disputes, and evaluate complaints regarding the ethical conduct of REALTORS® from other REALTORS® and the public. Maintain an Ombudsman program, and monitor in conjunction with the Board of Directors. Provide at least one educational article per quarter via e-mail, NewsUpdate, website, blog, etc. to educate members on some aspect of the Code of Ethics and their business practices.

RPAC/LEGISLATIVE - Make available to the membership any political information relative to the real estate profession and related industries with the desired effect of heightening political awareness of the membership, and protecting our profession and the rights of the property owner. Serve government at all levels by providing analyses and suggested actions relating to important legislation affecting REALTORS®. Recommend political candidates who should receive RPAC support. Manage

annual RPAC campaign, boost consumer advocacy efforts and engage the public in legislative/political issues that impact homeownership, real estate investment and related issues.

STRATEGIC PLANNING – Review and update the Association’s strategic plan and recommend adjustments as necessary.

WEBSITE/SOCIAL MEDIA - Be the “Voice for Real Estate” and promote market statistics and/or real estate trends and issues and their impact on consumers via the Association’s website, FB Page, Twitter Acct., etc. Share relevant information with Butler-Warren Association Members, enhance community involvement to promote the value proposition of using a REALTOR® and/or engage in community activities that enhance the image of REALTORS®.

Email or e-fax your willingness to participate and committee choices to the office:

Info.bwaor@gmail.com or e-fax: 1-888-209-5054